

Spring 2024





AYOR'S OFFICE



TOWN HALL

1056, Brook Road Hinchinbrooke, Quebec JOS 1A0 Tel.: 450-264-5353 • Fax: 450-264-3787 Email: info@hinchinbrooke.com

MUNICIPAL HOURS

Monday to Thursday: 9 am to 4:30 pm (*open at lunch time*) Friday: 9 am to noon

ELECTED OFFICIALS

Mayor Mark Wallace Councillor, seat #01 Elgin Macfarlane Councillor, seat #02 Kirk Feeny Councillor, seat #03 Tanya Clarke Councillor, seat #04 Mark Bakos Councillor, seat #05 Laurie Ann Prevost Councillor, seat #05 Ralph Duncan MUNICIPAL EMPLOYEES

Director General & Secretary-Treasurer: Adam Antonopoulos

Assistant Clerk-Treasurer: Nancy Westerman

Administrative Assistant: Josée Béliveau

Municipal Inspector: Darren Casement Fire Chief:

Michael Krause

Roads Supervisor: Clinton Ykema

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MUNICIPAL COUNCIL MEETINGS

Council meets in the Town Hall at 8:00 pm on the first Monday of each month. The public is welcome to attend. If you have any request to Council, please make them in writing 7 days prior to the meeting in order for the council to study the file.

Telephone: (450) 264-5353 Fax: (450) 264-3787

MUNICIPAL INFOS

MESSAGE FROM THE MAYOR

Hello Everyone, I'd like to take this opportunity to wish everyone a very nice Easter, and all the best this Spring!



Mark Wallace, mayor

LIST OF FQM EVALUATION INSPECTORS ASSIGNED TO THE MRC DU HAUT-SAINT-LAURENT

INSPECTORS	VEHICLE DESCRIPTION
DANIEL LEBRUN	HONDA CR-V (BLUE)
DINO CASTELLI	TOYOTA HIGHLANDER (WHITE)
VANESSA MARCOUX	MITSUBISHI OUTLANDER (WHITE)

If you see anyone with this matching vehicle on your property it is probably an evaluator from the MRC

MUNICIPAL TAXES

Please take note that the FIRST (1ST) instalment for municipal tax was due on March 20, 2024, the second instalment on **JUNE 18TH**, 2024 and the last instalment for **SEPTEMBER 16, 2024**.

Act respecting municipal taxation Chapter F-2.1 Article 81; The clerk shall, before March 1st each year, mail a tax account to every person

Act respecting municipal taxation Chapter F-2.1 Article 252; The latest date on which a single payment or first instalment of municipal property taxes may be paid is the thirtieth day following the sending of the account; where the taxes may be paid in two instalments, the latest date on which the second instalment may be paid is the ninetieth day following the last day on which the first instalment may be paid.

New: The municipality can now accept online payments from the following financial institutions: Caisse Desjardins, CIBC, Scotiabank, National Bank and RBC. Laurentien Bank will be available as of April 23rd. We are currently working on also adding the following institutions: BMO, Tangerine, and TD Bank. The reference number is your matricule number on your tax form.

Also, please note that the municipality now offers the possibility to pay taxes with debit card at the town hall.

FIRE PREVENTION INSPECTIONS

The Municipality has hired an EXPERT PREVENTION service provider to carry out door-to-door inspections of low and medium risk buildings/dwellings and smoke detector checks.

The MRC has also hired a preventative officer to carry out doorto-door inspections of high-risk buildings. These inspections will begin soon.

SCHEDULE OF REGULAR COUNCIL MEETINGS 2024

Article 148 of the *Municipal Code of Quebec* (or 319 of the Cities and Towns Act) provides that the council must establish, before the start of each calendar year, the schedule of its ordinary meetings for the next year, by setting the day and start time of each;

The schedule of regular council meetings for 2024, scheduled for Mondays at 8:00 p.m.

- January 15
- February 5

• May 6

• June 3

- March 4April 8
 - October 7
 - November 4December 2

• July 8

• August 12

• September 9

2024 BUDGET AND CAPITAL EXPENDITURE PROGRAM

Project	2024	2025	2026	General Funds	Subvention TECQ	Affected Surplus	PAFIRSPA	Surplus
Deck Hockey	174,106.00				40,624.00		116,071.00	17,411.00
Paving Ridge	200,000.00				67,067.00			132,933.00
Acquisition of road vehicle	169,000.00			169,000.00				
Paving Gore	483,000.00	517,000.00		275,547.00	392,000.00			332,453.00
Paving Boyd Settlement			600,000.00	220,000.00	380,000.00			
Grader	25,000.00					25,000.00		
Small 6 wheel truck	225,000.00					225,000.00		
	1,276,106.00	517,000.00	600,000.00	664,547.00	879,691.00	250,000.00	116,071.00	482,797.00

The 2024 budget has been included in your municipal taxes. In this information there was also our 3-year PTI (Capital Expenditure Program). We have received questions and comments about this. To better explain and clarify, this is a legal obligation and is simply a preliminary work plan for the next three years. This list is not exhaustive. These plans are not final and may change. These plans also depend on several key factors and the receipt of local, provincial and/or federal grants. For example, the purchase and installation of Dek hockey was approved by council on the condition that we receive a governmental and local grant that would cover 90% of the costs. Planned paving may also change based on actual paving costs which fluctuate each year, and based on the ever-changing municipal road conditions/deterioration or unforeseen emergencies. Again, this is a preliminary 3-year plan, but is subject to change and reviewed each year.

ANIMALS

Please take note that farm animals are authorized only in agricultural zone. Consequently, animals such: horses, goats, rabbits, sheep, ducks, hens, bee, etc are not authorized in the white zones including the residential zones.

Biosecurity: free online conferences open to all

In partnership with MAPAQ, the consulting company Magon offers you a series of free virtual conferences to deepen your knowledge in biosecurity.

Come attend a one-hour webinar where you can broaden your knowledge, meet experts in the animal field and dive into the world of biosecurity, which brings together essential measures for the prevention of animal diseases. Following a short technical presentation, the emphasis will be on discussions with the expert where you will have the opportunity to ask your questions directly.

For proposed dates for spring and summer 2024 and the conference connection link, visit the Magon website <u>https://magon-consultants.com/magon-1/nouvelles-en-details/2024-02-19/conferences-gratuites-en-ligne-sous-le-theme-de-la-biosecurite 21</u>

Subscribe to the MAPAQ Small Farms newsletter to receive information on animal diseases, regulatory requirements and breeding and biosecurity advice.

ANIMALS BY-LAW

In accordance with article 11 of the Animals By-law in non-agricultural areas It is allowed to keep up to 4 animals including a maximum of 2 dogs and 2 cats. In the case of a building with more than 2 units, only one dog and two cats are allowed per unit. In agricultural areas, it is allowed to keep up to 5 dogs.

Remember that due to provincial By-law P-38.002, which came into force on March 3, 2020, any owner of a dog must register his pet with the Municipality. No later than July 1 of each year, each dog owner must obtain a license at a cost of \$25 a dog.

NEW SERVICE PROVIDER SPCA

The municipality of Hinchinbrooke has a new SPCA service provider. The new supplier is the SPCA OUEST. For dog tags/licenses, you can now do everything online. If you prefer, you can also contact them and they will come to your home.

Dog licenses

Any dog on Hinchinbrooke territory must have a valid license.

The Municipality of Hinchinbrooke has implemented this regulation with the objective of ensuring

the safety of citizens, as well as that of pets. In the event of an animal running away or in the event of a dispute, having an animal register makes it possible to identify the owner more easily and quickly.

In fact, the license allows the Municipality and the SPCA Ouest which recovers a lost dog to quickly identify it and inform the owner of the animal. It is also required by provincial law which requires a city to be able to identify them You must obtain a permanent, non-transferable license for your dog, and renew the right each year within the prescribed deadlines.

License cost: \$25 annually (indivisible and non-refundable)

How to obtain a license?

Complete the online form on the SPCA Ouest "Emili" application

The link for citizens is: https://emili.pet

If you are having difficulty accessing the platform, contact technical support:

- a. The support email is support@emili.net
- b. The phone number for support is 1.800.937.0478
- c. For all other questions, use the following link: <u>info@spcaouest.ca</u>

Note :

If you do not have access to the internet, it is possible to do it in person, during the doorto-door census carried out by the SPCA Ouest team.

You will receive by mail a numbered medallion unique to your pet that it must wear at all times.

Accepted Payment Methods:

- Credit Card (Online and in person)
- Flow (in person only)
- Cash (in person only)
- Check (in person only)





MUNICIPAL INFOS (cont'd)

GARAGE SALE LONG WEEKENDS

Garage sale long weekends, May 18th to May 20th inclusively and August 31st to September 2nd inclusively. The municipality does not require a permit for the citizens to hold a garage sale on these dates.

FIREWORKS:

Canada Day Fireworks – June 30, 2024 at the Athelstan Baseball Field. You can bring your lawn chairs and watch the fireworks in the park or enjoy it from your vehicle.

OUTDOOR FIRES

All types of outdoor fires are prohibited without first obtaining a burn permit. Burn permits are required between April 1 and November 15 of each year. Burn permits are issued free of charge by the Municipal Fire Warden, who must be contacted a minimum of 5 days in advance before the permit is required. Please contact the Town Hall.

All types of outdoor fires must be done in a container or an exterior fireplace. Take note that stone fire pits are no longer accepted. You can check on the Sopfeu to see the restrictions to make fires

GENERAL INFORMATION

Please note that you must dismantle temporary shelters (TEMPO) no later than May 1st. Fines for violations are \$500.

In order to facilitate the work for municipal employees when cutting weeds on the roadside all fences erected in the road allowance must be removed.

The occupancy of a caravan, trailer, trailer or camping tent is prohibited throughout the territory of the municipality outside the limits of a campsite.

INSTALLING A POOL THIS YEAR

Are you thinking of installing an in-ground, above-ground or inflatable pool this year? Before installing it, you must obtain a permit for this purpose from the municipality while respecting provincial regulations. <u>www.quebec.ca/residentialpools</u>.

DO YOU ALREADY HAVE A POOL INSTALLED?

The Regulation applies to all swimming pools, regardless of their installation date. Owners of a swimming pool installed before November 1, 2010, and who previously benefited from an exemption, have until September 30, 2025 to comply.

www.quebec.ca/residentialpools

TO EMPTY THE SEPTIC TANKS

It is important to empty the septic tanks as stipulated in article 13 of the By-law on the treatment and drainage of used water for insulated residences Q.2, r-22 which obliges one to empty the septic tanks according to the following frequency:



- Once every 2 years for permanent residences
- Once every 4 years for seasonal residences.

Remember that a used and well-maintained septic installation is an adequate way see its lifespan extended and thus protect the environment.

USED TIRES

Please take note that used tires as well as tractor tires must be deposited at a garage or dealer.

DITCHES

If anyone digs or cleans a road ditch, please contact the Town Hall so a town employee can be on the site to oversee the job.

NUISANCES

It is declared a nuisance and prohibits the proprietor, the lessee or the occupant of an immoveable to deposit or leave, or permit that it be deposited or left on an immoveable:

- Dead branches, scrap of demolition, construction materials, pieces of asphalt or concrete, scrap, waste, pieces of furniture or domestic appliances out of use, paper, empty bottles or glass;
- Damage and unfit for habitation buildings;
- Tall weeds or grass exceeding 30cm;
- One or more automobile vehicles out of function, automobile carcass, parts of vehicles or used tires;



WORK

In order to allow a better quality of the environment for each one, take note that the use of mowers, mechanical saw or any other power tool as well as the execution of construction work causing noise is allowed Monday to Friday between 7 a.m. and 9 p.m. and Saturday and Sunday between 8 a.m. to 5 p.m. (does not apply to the agricultural work carried out to farmable land).

SPECIAL NOTICE

Sale for unpaid taxes. The MRC du Haut-Saint-Laurent will be proceeding with the sale for taxes for unpaid municipal taxes on June 13th, 2024. Please ensure your municipal taxes are up to date in order to avoid having your property put up for sale. Please consult the MRC's website for further information at <u>www.mrchsl.com</u>.





MUNICIPAL INFOS (cont'd)

IMPORTANT NOTICE TO ALL RESIDENTS CONNECTED TO THE ATHELSTAN WASTE WATER **TREATMENT PLANT**

While making an effort to maintain the minimum cost of operation for the used water treatment plant in Athelstan, the Hinchinbrooke administration requires you to refrain from putting waste in the toilet.





IMPORTANT NOTICE

The Municipality of Hinchinbrooke would like to remind its citizens that the space between the boundary of private property and the edge of the street or road is the Municipality's rightof-way. This space ranging from one meter to a few meters deep, depending on the sector, type of road and for security reasons, this municipal space must remain devoid of any objects or plantings.

SPRING CLEANING

After the snow is gone, we notice that several properties need maintenance and cleaning. In order to preserve a pleasant environment for all we ask you to proceed with the collect of all nuisances and to see at the maintenance of the property.

In the case of non respect of municipal by-laws on the matter, a fine of a minimum of 300\$ could be imposed to you.

Hinchinbrooke volunteer fire brigade breakfast. May 19, 2024 from 8 a.m. to noon. Pick-up at the Athelstan fire station. Tickets are available from the fire department for \$20 each.

MUNICIPAL SERVICES

Garbage Collection

Garbage is collected every WEDNESDAY. Garbage should be placed at the roadside no earlier than 6:00 pm the evening before the collection.



Please take note that garbage and recycling should not be put in front of the mailboxes.

Recycling

Every second Monday of the month there is a door-to-door collection.

Please contact the Town Hall to receive the recycling guide which explains what materials are acceptable for collection.

/ OF HINCHINBROOKE AUNICIPA

2 3 4 5 6

9 10 11 12 13 14

16 17 18 19 20 21 22

23/30 24 25 26 27 28

NDRIER DE COLLECTE DES MATIÈRES RECYCLABLES ET DÉCHETS **RECYCLABLES AND WASTE PICK-UP CALENDAR**

ORDURES MÉNAGÈRES HOUSEHOLD GARBAGE
MATIÈRES RECYCLABLES RECYCLED MATERIALS

D/S L/M M/T M/W

7

14

21 28 29 30

2 3

9 10 11 12 13



V/F S/S

20

27

5 6

	JANVIER / JANUARY									
D/S	L/M	M/ <i>T</i>	м/w	J/T	V/F	\$/\$				
	1	2	3	4	5	6				
7	8	9	10	11	12	13				
14	15	16	17	18	19	20				
21	22	23	24	25	26	27				
28	29	30	31							

FÉVRIER / FEBRUARY										
D/S	L/M	M/ <i>T</i>	M/W	J/T	V/F	s/ <i>s</i>				
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18	19	20	21	22	23	24				
25	26	27	28	29						

MARS / MARCH

D/S	L/M	M/ <i>T</i>	M/W	J/T	V/F	\$/ <i>\$</i>
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17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

15	16	17	18	19
22	23	24	25	26

AVRIL / APRIL

J/T

Д

MAI / MAY

D/	5	L/M	M/ <i>T</i>	M/W	J/T	V/F	s/ <i>s</i>
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18	19	20	21	22	23	24
25	26	27	28	29		

JUIN / JUNE

D/S L/M M/T M/W J/T V/F S/S

JUILLET / JULY

)/S	L/M	M/ <i>T</i>	M/W	J/T	V/F	s/ <i>s</i>					
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7	8	9	10	11	12	13					
14	15	16	17	18	19	20					
21	22	23	24	25	26	27					
28	29	30	31								

AOÛT / <i>AUGUST</i>										
D/S L/M M/T M/W J/T V/F S/S										
				1	2	3				
4	5	6	7	8	9	10				
11	12	13	14	15	16	17				
18	19	20	21	22	23	24				
25	26	27	28	29	30	31				

NOVEMBRE / NOVEMBER

D/S	L/M	M/ <i>T</i>	M/W	J/T	V/F	\$/\$
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DÉCEMBRE /	DECEMBER

Ш	D/5	1/M	M/T	M/W	1/7	V/F	s/ <i>s</i>
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L	8	9	10	11	12	13	14
L	15	16	17	18	19	20	21
L	22	23	24	25	26	27	28
	29	30	31				

SEPTEMBRE / SEPTEMBER M/T м/w V/F



29

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PLEASE NOTE THAT THE DEPOSIT SITE FOR PAINTS, OILS ETC... IS LOCATED AT THE MUNICIPAL GARAGE – 315, ROUTE 202, HINCHINBROOKE. PLEASE NOTE THAT THIS IS NOT A GARBAGE SITE, ONLY THE ARTICLES MENTIONED BELOW ARE ACCEPTED.

If you are unsure that the products that you want to dispose of are accepted at your local municipality, please call the MRC du Haut-Saint-Laurent and ask for additional information at 450-264-5411.



RECYCLING PAINTS

1. Paints sold:

- At retail stores (hardware) (containers 100 ml or more);
- At wholesale stores (only architectural paint containers 170 litres).
- 2. Accepted categories:
- Primers and paints (latex, alkyd, enamel or other)
- Metal or anti-rust paints (auto);
- Aluminum paint;
- Dyes;
- Varnish;
- Lacquers;
- Products or preparations for the treatment of wood (preservatives) or masonry (including acrylic sealants for driveways);
- Signaling paints (those available in retail stores);
- Aerosol paints.

TYPE OF WORK

NON-ACCEPTED PAINTS: artist wood painting products, paints for industrial use, road sign paints, paint solvents.

<u>HOW TO PREPARE</u>: The paints have to be brought in their original containers.

USED MOTOR OIL, OIL FILTERS AND EMPTY OIL CONTAINERS

Oil must be brought in a suitable sealed container **not exceeding 20 litres**, its original container, or windshield washer container. Please, take notice that your local municipality keeps the oil as brought because the product cannot be transferred anywhere.

ACCEPTED PRODUCTS:

Any synthetic or mineral oil, motor oil, spray oil, oil filters and empty oil containers.

NON-

lamp oil.

DESCRIPTION * (see note)





ACCEPTED PRODUCTS: Vegetable oil, heating oil or

PERMITS AND CERTIFICATES

When is it necessary to obtain a permit or certificate?

Anyone who wishes to undertake an activity that requires the issuance of a permit or certificate under the municipal by-law must obtain this permit or certificate from the municipal inspector BEFORE starting the work. The table below gives a non-exhaustive list of activities and whether if you need a permit or certificate or not. If in doubt, it is always preferable to contact the urbanism services of the municipality before starting your project. If you are planning projects requiring a permit, please foresee a 30 days delay for the emission of your permit.

*Obtaining a certificate of authorization or a permit is not required for certain works required for normal maintenance of a construction, as described in the table above, however, this applies to menus work separately and not for a series of work.

To avoid delaying your projects, it is suggested to place your request for a permit of certificate a few weeks in advance.

Remember that when you are in contravention with the by-law, even if a permit is required or not, you are liable to a fine. So be vigilant in preparing your projects.

Temporary car shelter (Tempo)	Standard to respect Permit not required		
Enlargement or a residential building, agricultural of other	Permit required		
Antenna or communication tower	Permit required		
Balcony	The repair does not require a permit Permit required for an extension or modification		
Shed, garage or other accessory buildings	Permit required		
Fence	Standard to respect Permit not required		
Forestry cut	Depending on the project, contact the municipality prior to the works		
Construction: residential, agricultural or other	Permit required		
Excavation or fill: residential or agricultural	Permit required		
Demolition or moving of a building	Permit required		
Sign: construction, renovation or moving	Permit required		
Windows, doors	Replacement of one window or door does not require a permit, if more, a permit is required. Permit is required if the size change.		
Septic installation	Permit required		
Insulation, heating, plumbing	No permit required if no demolition of wall or changing to the frame necessary		
Subdivision	Permit required		
Pools	Permit required		
Wells, including geothermal energy (construction or sealing)	Permit required		
Renovation: residential, agricultural or other	Permit required		
Roof	No permit required if no modification to structure		
Garage sale (maximum 2/year) (Victoria Day and Labour Day weekend)	Certificate of authorization necessary		





ACCESS TO THE LITTLE GREEN LIBRARY IS FREE FOR ALL CITIZENS OF HINCHINBROOKE. WHAT ARE YOU WAITING FOR TO BECOME A MEMBER?

As a non-profit organization, operated entirely by a dedicated team of volunteers, The Little Green Library has been offering several services to its members for close to 50 years:

- A bilingual collection of more than 25,000 novels, reference documents, biographies, magazines, graphic novels, audio books and large print books, etc.;
- New publications and new acquisitions every month in both English and French;
- Suggestions for books to read on a different theme each month;
- An on-line catalogue;
- An area to sit, read and relax (coffee available as well!);
- Two spaces specially set up for children and teens;
- An exhibition area for local artists;
- Seven self-serve computer stations and access to the WIFI network!
- A used-book boutique at very competitive prices!

As a member, you also have access to the vast collection of the Bibliotheques et

Archives nationales du Quebec (BAnQ) free of charge.

Visit our website: <u>www.pbv-Igl.org</u> or our Facebook page: <u>https://fr-ca.facebook.com/</u> <u>PetiteBibliothequeVerteLittleGreenLibrary</u>. Each month a list of new books is posted there.

The Little Green Library is located at 4 Lorne in Huntingdon. A large parking area is available!

Opening hours:

Tuesday from 10 a.m. to 8 p.m. Thursday and Friday from 2 p.m. to 4:30 p.m. Saturday from 10 a.m. to 4 p.m.



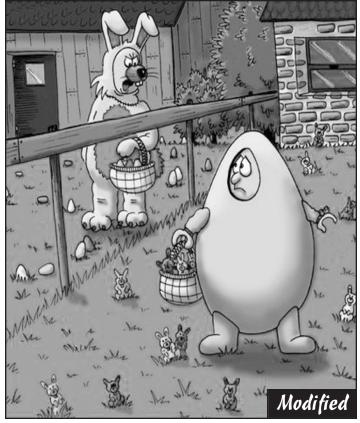
THE LITTLE GREEN LIBRARY: ONCE YOU TRY IT, YOU WILL LOVE IT FOR LIFE!

YOUTH SECTION

The 7 errors

Our artist has reproduced this drawing and has voluntarily modified 7 details... If you look carefully, you will surely find them on your own!





NOT TO BE MISSED



Une présentation de/ Presented by **la Table de concertation pour l'Environnement du HSL** en collaboration avec/ in collaboration with Châteauguay Valley Regional High School